

Leadership Dates to Remember

JULY

1-6 • NEA RA
 4-5 • Independence Day Holiday (NEA-NM Offices Closed)
 22-24 • NEA-NM Board Retreat

- Site visits for ESP member recruitment and/or summer school employees continues
- Determine local committee membership
- Prepare for new employee orientation
- Update membership rosters, including transfers, etc. and send or notify region office
- Schedule & send reminders for AR training
- Finalize plans for back to school membership drive

AUGUST

7 • All Committee Day & Region Chair Training, Santa Fe
 28 • EdPAC Meeting

- Meet w/superintendent & set meeting calendar for the year
- New employee orientation (gifts, recruiters, & membership forms)
- Update membership rosters, including transfers, etc. and send or notify region office
- Make sure each site has an AR, membership materials, forms, & copies of CBA's
- Schedule building visits
- Prepare & distribute local welcome back newsletter

SEPTEMBER

6 • Labor Day (NEA-NM Offices Closed)
 11 • NEA-NM Board Meeting
 24-25 • ELC Session 4

- Elect annual council delegates
- Continue to implement membership plan
- Plan back to school social
- Identify teams to attend Fall Conference: Priority Schools, Legislative Strategy & Advocacy
- Publicize nominations for state and region positions & state RA delegates

TO DO

July 2010

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August 2010

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OCTOBER

8 • Deadline for NEA-NM to receive list of delegates to attend NEA-NM Annual Delegate Council

20 • Deadline for All Nominations for NEA-NM Offices and RA Delegates

21 • Registration Deadline for NEA-NM Legislative Strategy & Advocacy Conference

22 • NEA-NM Board Meeting & Hall of Fame Reception, Albuquerque

23 • NEA-NM Annual Delegate Council, Albuquerque

- Prepare & distribute fall newsletter
- Plan to attend NEA-NM Delegate Council
- Send delegate names to Santa Fe
- Consider nominations for ESP & Advocate of the Year, Parental Involvement, Hall of Fame, Human and Civil Rights, Friend of Education and Teaching Excellence

NOVEMBER

2 • General Election Day
 6 • NEA-NM Fall Conference: Priority Schools, Legislative Strategy & Advocacy, and Understanding District Budgets, Albuquerque

7 • Daylight Savings Ends

11 • Veteran's Day

14-20 • American Education Week

17 • ESP Day

19 • Registration Deadline for NEA-NM Presidents' Council & Officer Training

22 • NEA-NM Nominations for Teacher Excellence and Other Awards Due to Region Chair

25-26 • Thanksgiving Break (NEA-NM Offices Closed)

- Register for December Presidents' Council & Officer Training
- Prepare & distribute local newsletter
- Submit nominations for ESP & Advocate of the Year, Parental Involvement, Hall of Fame, Human and Civil Rights, Friend of Education and Teaching Excellence to region
- Begin contacting legislators about the upcoming session

DECEMBER

3 • NEA-NM Nominations for Teacher Excellence and Other Awards Due to NEA-NM From Region Chairs

4 • NEA-NM Presidents' Council & Officer Training, Albuquerque

20-31 • Winter Break (NEA-NM Offices Closed)

- Plan to send a team to the annual legislative training in January 2010
- Plan holiday/dinner meeting for AR's
- Send holiday message to members & others
- Continue contacting legislators about the upcoming session

TO DO

September 2010

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November 2010

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December 2010

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Leadership Dates to Remember

JANUARY

- 11 • Registration Deadline for Legislative Conference & Reception
- 18 • First Day of NM Legislature
- 26 • NEA-NM Legislative Conference & Reception, Santa Fe
- 27 • NEA-NM Board Meeting, Santa Fe
- 28 • NEA-NM Election Postcards Mailed Out

FEBRUARY

- 15 • Notification of Delegate Allocation for RA
- 18 • NEA-NM Election Deadline
- 25 • NEA-NM Election Hand Delivery Deadline
- 26 • ELC Planning Session

MARCH

- 1-3 • Read Across America Activities
- 2 • Dr. Seuss' Birthday NEA's Read Across America
- 5 • NEA-NM Board Meeting
- 13 • Daylight Savings Begins
- 18 • Registration Deadline for ESP Conference
- 19 • NM Legislature ends
- 25 • Registration Deadline for Spring Conference

January 2011

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March 2011

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April 2011

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May 2011

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June 2011

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- Contact your legislators
- Prepare & distribute local newsletter
- Plan winter membership drive
- Remind members to vote in state elections
- Plan Read Across America activities
- Register & attend legislative training & reception
- Have AR's & members sign up for legislative updates

- Continue to contact your legislators
- Prepare for NEA's Read Across America
- Collective bargaining presurvey
- Call for local RA delegates & officers for next year
- Plan to bring a team to Spring Conference

- Plan to send members to the ESP Conference
- Plan spring membership drive with UniServ
- Elections for local officers & local RA delegates
- Prepare & distribute local newsletter
- Publicize your NEA-Read Across America activities

TO DO

APRIL

- 1-2 • NEA-NM ESP Conference
- 10 • RA Local Delegates Form Due to NEA-NM
- 11 • NEA-NM Board Conference Call
- 16 • NEA-NM Presidents' Council & Spring Conference: Legislative Update & Negotiations Strategies for 2011-2012
- 22-25 • Spring Break (NEA-NM Offices Closed)
- 29-30 • ELC Session 6 & Graduation

MAY

- 2-6 • Teacher Appreciation Week
- 3 • Teacher Appreciation Day
- 16 • Registration Deadline for Summer Presidents' Academy & Summer Leadership Academy
- 30 • Memorial Day (NEA-NM Offices Closed)

JUNE

- 7 • NEA-NM Board Meeting
- 8 • NEA-NM Summer Presidents' Academy
- 9-10 • NEA-NM Summer Leadership Academy, Member Rights & Collective Bargaining Conference
- 21 • Summer Begins

- Plan year-end events for local association
- Implement spring membership campaign
- Plan end-of-year membership drive
- Compile results of bargaining survey & schedule bargaining sessions
- Send RA forms to Santa Fe

- Enjoy year-end events with colleagues
- Meet w/superintendent
- Send out reminders for AR meeting
- Register a team of members for the annual summer leadership academy
- Plan ratification vote on new CBA
- Continue spring membership campaign

- Site visits for ESP member recruitment and/or summer school employees
- Bargaining & ratification finalization
- ID local goals w/ UniServ
- Work on local budget for 11-12
- Plan AR training
- Order membership recruitment materials & bulletin board kits

TO DO